

# **Internship/Erasmus Placement Offer**

## **Ca' Foscari University of Venice (Italy)**

### **Welcome Unit – International Office**

Greetings from Venice!

Our **Welcome Unit** (part of the International Office) would like to welcome **international students as trainees** in our office.

The internship period should last 3 or 6 months.

Unfortunately our University cannot **offer** any benefit. That is why we would like trainees to be selected as **Erasmus Placement** or similar.

However, we can help in finding accommodation, thanks to our Housing Office.

We can also **offer** different welcome activities, thanks to our students' associations.

#### **Requirements:**

- English level B2 min. - compulsory
- Italian level B2 min. - compulsory
- other languages - appreciated
- Master Degree in International Relations and/or Educational Studies - appreciated
- flexibility, open-minded mood
- eagerness to work in a multicultural environment.

#### **Activities/Training programme:**

- welcoming new international students;
- preparing welcome kit for the international arrivals at the university;
- preparing documents regarding the mobility period in Venice;
- support for bureaucratic procedures for international students and staff (visa, permit of stay, Buddy programmes etc.);
- support for international events;
- other.

If you are interested, please send your cv and motivation letter to [elisa.gamba@unive.it](mailto:elisa.gamba@unive.it).

For further information:

[www.unive.it/international](http://www.unive.it/international)